

# MINISTRY OF NATIONAL SECURITY

52-60 Abercromby Street, Port of Spain.  
Temple court 2 Ph. 623-2441 Fax – 624-7513

## **DOCUMENTS REQUIRED WHEN APPLYING FOR RESIDENT STATUS IN THE REPUBLIC OF TRINIDAD AND TOBAGO**

### **6(1)a – Work Permits or Trinidad and Tobago CSME Certificate**

- Two (2) Forms No. P & 1–6 available at the Ministry of National Security at the above address and the Immigration Office, Scarborough, Tobago.
- Birth Certificate of Applicant and Children under eighteen (18) years with supporting affidavit where necessary. (Original and Copy).
- Work Permits / CSME Certificate – for **five (5) consecutive** years – (Original and Copy).
- Job Letter. If self-employed, registration of Company/Business **and** a Statutory Declaration indicating nature of employment and income. (Original and Copy)
- Financial / Bank Statement(s)
- Marriage Certificate/Divorce Decree Absolute/Death Certificate (Original and Copy).
- Passport – Photocopy of Bio Data page and any other pages that have been stamped by the Immigration Department. **(The applicant must be legal in the country as evidenced by the relevant stamp endorsed on the passport).**
- Police Certificate of Character from Trinidad and Tobago, Country of Birth and any other country where the applicant has resided for a period of three (3) months or more. Citizens from the United States should get a **FEDERAL CERTIFICATE OF CHARACTER not STATE or PROVINCE** (Original and Copy).
- Four (4) identical passport-sized photographs of the applicant. **(Matte finish with White background).**
- Three (3) (9x4) window envelopes with \$1.00 stamps on each.
- Tax Clearance Certificate “C”
- Naturalization/Citizenship/Restoration Certificates of other countries (where applicable).

### **PLEASE NOTE**

- Interviews are conducted between the hours of 8:00am – 2:00pm.
- Any document in a foreign language must be translated into the English Language by **COSTATT** or **UWI** – Department of Languages.
- At the interview, applicant would be informed of any additional documents that would be required.