

**DOCUMENTS CHECKLIST ON RECEIPT OF APPLICATION FOR CERTIFICATE
OF EXEMPTION FROM THE PROVISIONS OF SECTION 7(1)(a)**

1. Two (2) application forms P&I-56 available at the Ministry of National Security, 31-33 Abercromby Street, Port of Spain.
2. Covering letter from applicant to accompany forms, indicating date of departure from Trinidad and Tobago, period of intended stay abroad, address abroad and reason for stay abroad.
3. Proof of resident status of Trinidad and Tobago viz. A copy of Certificate and latest endorsement on passport indicating resident status of Trinidad and Tobago.
4. Copy of passport indicating date of departure from Trinidad and Tobago and date of arrival in country abroad and if applicable date of return to Trinidad and Tobago. Copy of Boarding Pass and/or Airline Ticket as proof of exit from Trinidad and Tobago.
5. Documentary evidence to substantiate reason for requesting permission to be out of Trinidad and Tobago for more than one (1) year viz medical certificate, letter from doctor, letter from school/institution or place of employment etc.
- 6 **NB** Certificate/s of Exemption are only granted for a maximum duration of three (3) years in the aggregate.