

## **STUDENT PERMIT REQUIREMENTS FOR TRINIDAD & TOBAGO**

To schedule an appointment please send an e-mail to [immigration.studentpermits@gov.tt](mailto:immigration.studentpermits@gov.tt)

- Student's Permit application form and recent passport size photo on white background
- Information/Interview sheet
- Completed Assessment form for returning/continuing students with transcripts/grades/exam results attached from the last academic year/semester.
- Acceptance letter/certificate – stating the following information:
  - Registration with the Ministry of Education
  - Schedule of classes (full time, part time or evening student with copy of timetable)
  - Displacement of local student – (yes/no)
  - Initial date of registration as a student with the institution and the current period of study (school year/semester)

Approval from Ministry of Education where persons are attending a government or government assisted school.

### **COPIES AND ORIGINALS MUST BE PRODUCED**

- Copy of passport bio data page and last arrival certificate
- Copy of Birth Certificate
- Copy of previously issued Student's Permit(s)
- Proof of room and board
  - Accommodation letter from host/sponsor
  - Rent receipts and rental agreement if renting.
  - Copy of host/sponsor ID/PP.
  - Proof of address – WASA or TTEC (utility bill)
- Job letter/study leave if employed.
- Evidence of funding –
  - Letter from host/sponsor
  - ID or passport from host/sponsor
  - Job letter from host/sponsor
  - Bank statement(s) not older than 6 months from host/sponsor
- Payment of fees – copy of receipt(s)
- Valid return ticket/Landing Deposit/Security Bond
- Medical Certificate and chest x-ray if studying in T&T for more than one year.
- Documents relating to parent pending permanent residence in T&T.
- Notarized authorization letter and identification of other parent or custody order for minors where required.
- Other documents that may be required by Immigration.

**Translation of documents to be done by a certified translator.**

REPUBLIC OF TRINIDAD AND TOBAGO

IMMIGRATION REGULATIONS, 1974

APPLICATION FOR STUDENT PERMIT

To the Chief Immigration Officer

I, \_\_\_\_\_

Born on \_\_\_\_\_ and holding Passport No. \_\_\_\_\_

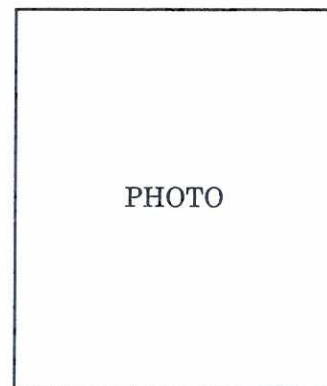
Issued at \_\_\_\_\_ on \_\_\_\_\_

And valid until \_\_\_\_\_

In which my national status is given as \_\_\_\_\_

And now residing at \_\_\_\_\_

\_\_\_\_\_



hereby make application for a Student's Permit valid until \_\_\_\_\_

2. I have been accepted for admission to \_\_\_\_\_

\_\_\_\_\_

I expect to remain as a student for a period of \_\_\_\_\_ years.

3. I attached the required documentary proof of my acceptance as a student.

State offences (other than traffic offences) of which applicant have been convicted, if any, and give the date of conviction in each case \_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
*Signature of Applicant or Signature of  
Responsible Parent or Guardian*



IMMIGRATION

INFORMATION/INTERVIEW FOR STUDENT PERMIT

Date.....

1. Full Name.....

Maiden Name.....

2. Place of Birth ..... Date of Birth.....

3. Nationality.....

4. Passport No. .... Place and Date of Issue .....

5. Name and Nationality of Spouse.....

6. No. of Children .....

7. Present Occupation .....

8. Present Employment .....

9. Nationality of Parents: Father..... Mother.....

10. Occupation of Parents: Father ..... Mother.....

11. Address of Home Country .....

12. Address in Trinidad and Tobago c/o .....

Relationship ..... Tel No. ....

13. Name and Address of person(s) in Trinidad and Tobago willing to assist/support

1. ....

2. ....

14. By whom supported in Trinidad and Tobago while a student.....

15. Course of Study.....

16. Length of Course .....

17. Cost of Board/Lodge..... Form of Payment .....

18. Cost of Course ..... Fees paid (Full/part/1 year).....

19. Evidence of payment: How to be made .....

20. Amount of funds available in Trinidad and Tobago .....

21. School of acceptance.....  
Address.....
22. Does Institute have bond with office?..... Valid to.....
23. Is course available in home country and reason for coming to Trinidad and Tobago?  
.....
24. Is the applicant leaving at end of course/any job offers in home country?  
.....
25. Month and Year of completion of studies .....
26. State whether to leave Trinidad and Tobago and return during course/country to be visited:  
.....
27. Return Ticket..... Valid to.....
28. Date of entry .....
29. Visa/Applied.....
30. Schools attended at home.....  
1 .....
- 2 .....
31. Previous schools attended in Trinidad and Tobago and student permits issued  
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32. Trinidad and Tobago student's reports on academic assessment and/or evidence of attendance.  
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.....  
.....  
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APPLICABLE TO ALL RETURNING STUDENTS

**STUDENT ASSESSMENT FORM**

To Be Completed By Principal/Director of Institute

Student's Name: ..... Passport #:.....

Start Date of Student's Previous Course/Academic Period: .....

End Date of Student's Previous Course/Academic Period: .....

Number of Sessions/Days Comprising Course: .....

Number of Sessions Student Actually Attended: .....

Comments regarding & Reasons for Absences (if any)

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.....

Comments on Academic/Technical Progress & Performance, (G.P.A.):

.....  
.....

Comments On Conduct:

.....  
.....

Do You Recommend the Grant of Another Student Permit? Give reasons for your Positive or Negative Response:

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Signature of Principal/Director of Institute,

DATE & Official Stamp of Institute