



**GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO**  
**MINISTRY OF NATIONAL SECURITY**  
31-33 Abercromby Street, Port of Spain

## **Career Opportunity (contract)**

The Ministry of National Security is inviting applications from suitably qualified nationals to fill the following contract positions:

### **TRANSIT POLICE UNIT**

- **TRANSIT POLICE CORPORAL**
- **TRANSIT POLICE CONSTABLE**

For further details on these positions please visit  
<http://www.nationalsecurity.gov.tt/Careers>

### **How to apply:**

Applications including résumés giving details of qualifications and experience, names and addresses of two (2) references should **be addressed to:**

**The Permanent Secretary**  
**Ministry of National Security**  
Temple Court 1  
31-33 Abercromby Street  
Port of Spain, Trinidad and Tobago

**And submitted** online **via** the following website:

<https://employtt.gov.tt/jobs/list>

**Closing date for applications is January 31, 2024**

The Ministry thanks all interested applicants, but advises that only those who are shortlisted will be contacted.

<b>Government of Trinidad and Tobago</b> <b><u>JOB DESCRIPTION</u></b> <b>CONTRACTUAL POSITION</b>	
<b>JOB TITLE: Transit Police Constable</b>	
<b>JOB SUMMARY:</b>	
The Transit Police Constable is responsible for enforcing and maintaining law and order in defined areas of the Transportation Sub-Sector.	
<b>REPORTS TO:</b>	Transit Police Corporal and/or any other senior officer
<b>SUPERVISION GIVEN TO:</b>	N/A
<b>DUTIES AND RESPONSIBILITIES:</b>	
<ul style="list-style-type: none"> <li>• Performs regular foot and mobile patrols, makes arrests, settles disputes, issues citations, and provides passengers with assistance and direction.</li> <li>• Responds to calls for service within their areas of operations.</li> <li>• Directs and controls the flow of traffic and enforces traffic laws as necessary.</li> <li>• Participates in special operations such as road blocks and searches of vehicles/persons.</li> <li>• Attends court as a complainant or witness.</li> <li>• Records, serves and executes warrants, summonses and other official documents as directed by relevant authority.</li> <li>• Participates in programmes aimed at promoting safety and security within the public transportation system.</li> <li>• Investigates reports and incidents of a criminal nature and prosecutes offenders as required</li> <li>• Conducts preliminary investigations of road traffic accidents pending referral to the Trinidad and Tobago Police Service for further action.</li> <li>• Regularly interfaces with members of the Trinidad and Tobago Police Services, Municipal Police Service and other law enforcement agencies on matters of mutual interests</li> <li>• Interacts regularly with passengers to promote a positive image of the Transit Police Unit.</li> <li>• Provides assistance in medical emergencies.</li> <li>• Prepares a variety of reports on matters related to the job.</li> <li>• Performs other related duties.</li> </ul>	
<b>KNOWLEDGE, SKILLS AND ABILITIES</b>	
<b>KNOWLEDGE :</b>	<ul style="list-style-type: none"> <li>• Knowledge of the laws of the Republic of Trinidad and Tobago.</li> <li>• Knowledge of policing techniques and procedures</li> </ul>
<b>SKILLS AND ABILITIES:</b>	<ul style="list-style-type: none"> <li>• Ability to cope with situations firmly, courteously, tactfully and with respect for the rights of others.</li> </ul>

	<ul style="list-style-type: none"> <li>• Ability to analyze situations quickly and objectively, and to determine a proper course of action to be taken.</li> <li>• Ability to perform effectively both independently and as part of a team.</li> <li>• Ability to handle, grasp and operate radio controls, weapons and equipment necessary to perform all job functions.</li> <li>• Ability to stand and walk for long periods, run, climb and balance, stoop, kneel, crouch and crawl while wearing standard transit police equipment.</li> <li>• Ability to lift, carry, and/or move heavy objects, and exert enough force to control resisting suspects.</li> <li>• Ability to work long hours, nights, weekends and public holidays.</li> <li>• Ability to maintain and ensure the confidentiality of privileged information.</li> <li>• Ability to communicate effectively both orally and in writing.</li> <li>• Computer literacy at a level adequate to perform daily duties.</li> </ul>
<b>MINIMUM EXPERIENCE AND TRAINING:</b>	
Some experience in a public safety and security work environment and training in policing techniques, practices and procedures from a recognised institution.	
<b>SPECIAL REQUIREMENTS</b>	
Persons selected for this position would be required to pass a medical examination and drug test. Background investigation would also determine suitability for the job. Possession of a Driver's Permit would be an asset.	

# **Government of Trinidad and Tobago**

## **JOB DESCRIPTION** **CONTRACTUAL POSITION**

**JOB TITLE: Transit Police Corporal**

**JOB SUMMARY:**

The Transit Police Corporal directly supervises a squad of Transit Police Constables and is responsible for enforcing and maintaining law and order in defined areas of the Transportation Sub-Sector.

**REPORTS TO:**

Transit Police Sergeant and/or any other senior officer

**SUPERVISION GIVEN TO:**

Transit Police Constables

**DUTIES AND RESPONSIBILITIES:**

- Supervises the activities of Police Constables assigned to a shift and assists a Police Sergeant in supervising the operations of an assigned shift.
- Visits officers on assignments to observe their appearance and activities and gives guidance or direction where necessary.
- Performs regular foot or mobile patrols, makes arrests, settles disputes, issues citations, and provides passengers with assistance and direction.
- Responds to calls for service within a specific area of operations.
- Directs and controls the flow of traffic and enforces traffic laws as necessary.
- Participates in special operations such as roadblocks and searches of vehicles/persons.
- Attends court as a complainant or witness.
- Records, serves and executes warrants, summonses and other official documents as directed by relevant authority.
- Participates in programmes aimed at promoting safety and security within the public transportation system.
- Investigates reports and incidents of a criminal nature and prosecutes offenders as necessary.
- Conducts preliminary investigations of road traffic accidents pending referral to the Trinidad and Tobago Police Service for further action.
- Regularly interfaces with members of the Trinidad and Tobago Police Service, Municipal Police Service and other law enforcement agencies on matters of mutual interests.
- Interacts regularly with passengers to promote a positive image of the Transit Police Unit
- Provides first aid in medical emergencies.
- Prepares a variety of reports on matters related to the job.
- Performs other related duties.

**KNOWLEDGE, SKILLS AND ABILITIES**

<b>KNOWLEDGE :</b>	<ul style="list-style-type: none"> <li>• Knowledge of the laws of the Republic of Trinidad and Tobago.</li> <li>• Knowledge of policing techniques and procedures</li> </ul>
<b>SKILLS AND ABILITIES:</b>	<ul style="list-style-type: none"> <li>• Ability to cope with situations firmly, courteously, tactfully and with respect for the rights of others.</li> <li>• Ability to analyze situations quickly and objectively, and to determine a proper course of action to be taken.</li> <li>• Ability to perform effectively both independently and as part of a team.</li> <li>• Ability to handle, grasp and operate radio controls, weapons and equipment necessary to perform all job functions.</li> <li>• Ability to stand and walk for long periods, run, climb and balance, stoop, kneel, crouch and crawl while wearing standard transit police equipment.</li> <li>• Ability to lift, carry, and/or move heavy objects, and exert enough force to control resisting suspects.</li> <li>• Ability to work long hours, nights, weekends and public holidays.</li> <li>• Ability to maintain and ensure the confidentiality of privileged information.</li> <li>• Ability to communicate effectively both orally and in writing.</li> <li>• Computer literacy at a level adequate to perform daily duties.</li> </ul>
<b>MINIMUM EXPERIENCE AND TRAINING:</b>	
At least three (03) years' experience in a public safety and security work environment and training in law enforcement techniques, procedures and practices from a recognised institution	
<b>SPECIAL REQUIREMENTS</b>	
Persons selected for this position would be required to pass a medical examination and drug test. Background investigation would also determine suitability for the job. Possession of a Driver's Permit would be an asset.	