



**Government of the Republic of Trinidad and Tobago**  
**Ministry of National Security**  
**PUBLIC PROCUREMENT UNIT**

# INVITATION TO TENDER

Information and Communication Technology Infrastructure (ICT) Upgrade for the  
Trinidad and Tobago Defence Force, Ministry of National Security

The Ministry of National Security cordially invites Tenders for the following:

**Package 1: ICT Upgrade for the Trinidad and Tobago Defence Force  
Ministry of National Security (Equipment)**

**Trinidad and Tobago Coast Guard**

Item 1: Firewalls and Wireless Access Points (WAPs)  
Item 2: Network Switches  
Item 3: Desktops and Laptops  
Item 4: Servers

**Trinidad and Tobago Regiment**

Item 1: Uninterruptible Power Supply

**Package 2: ICT Upgrade for the Trinidad and Tobago Defence Force  
Ministry of National Security (Works)**

**Trinidad and Tobago Coast Guard**

Item 1: Installation of Ethernet Drops, Fiber Cables and Ethernet Patch Panels  
at seven (7) Trinidad and Tobago Coast Guard Sites.

Subsequent to the proclamation of the Public Procurement and Disposal of  
Public Property Act (2015), in order to conduct business with the Ministry of  
National Security, **suppliers are required to register with the Office of the  
Procurement Regulation (OPR) in this particular category.**

**SUBMISSION OF TENDER DOCUMENTS**

Completed Technical and Financial Tenders must be submitted individually  
(i.e. **One (1) Original, Three (3) Hard Copies and One (1) Electronic Copy on  
a flash drive**) in sealed package clearly labelled:

Company Name: \_\_\_\_\_

Package 1: ICT Upgrade for the Trinidad and Tobago Defence Force,  
Ministry of National Security (Equipment)

**OR**

Package 2: ICT Upgrade for the Trinidad and Tobago Defence Force,  
Ministry of National Security (Works)

and addressed to:

**PERMANENT SECRETARY**

**ATTENTION: MANAGER PUBLIC PROCUREMENT**  
**TEMPLE COURT II, 52-60, ABERCROMBY STREET**  
**PORT OF SPAIN, REPUBLIC OF TRINIDAD & TOBAGO**

Each Bid should be marked "Original" or "Copy" as appropriate. A package  
should not exceed 2" thick X 16" wide.

**PRE-SUBMISSION MEETING & SITE VISIT**

The Ministry of National Security will host a mandatory **Pre-Submission  
Meeting and Site Visit for Package 2: ICT Upgrade for the Trinidad and  
Tobago Defence Force (Works), Ministry of National Security on Friday  
August 9, 2024 at 10:00 a.m., 2024 (GMT-4)**. Tenderers are kindly asked to  
email: [secretarytenders@mns.gov.tt](mailto:secretarytenders@mns.gov.tt) on or before **Wednesday August 7, 2024**  
for details.

**DEADLINE FOR SUBMISSION**

Tenders shall be submitted **no later than Tuesday, August 27, 2024 at 2:00  
p.m. (GMT-4)** and shall be deposited in the Tender Box labelled **ITT: Package  
1: ICT Upgrade for the Trinidad and Tobago Defence Force, Ministry of  
National Security (Equipment) OR Package 2: ICT Upgrade for the Trinidad and  
Tobago Defence Force, Ministry of National Security (Works), Ministry of  
National Security**, located on the First Floor, Ministry of National Security,  
Temple Court II, 52-60 Abercromby Street, Port of Spain, Republic of Trinidad  
& Tobago.

Tender submissions **MUST NOT** be emailed to the Ministry of National  
Security.

Submissions will be opened publicly on the same day. A representative of the  
respondent may be present at the opening. **Late submissions will NOT be  
considered under any circumstances.**

**CLARIFICATION OF THE TENDER**

**(no later than no later than Monday August 19, 2024)**

Request for the instructions to tender, clarification or further information  
regarding this tender must be emailed to [secretarytenders@mns.gov.tt](mailto:secretarytenders@mns.gov.tt). The  
Tenderer's requests for clarifications must be specific, must refer to the  
project title, specific section and clause and must be sequentially numbered.  
The MNS will respond by email to any request for clarification received.  
**Requests for clarification received after this time will not be entertained.**



📍 Temple Court II, 52-60  
Abercromby Street, Port of  
Spain, Trinidad & Tobago, W.I.

🌐 [nationalsecurity.gov.tt](http://nationalsecurity.gov.tt)

✉️ [secretarytenders@mns.gov.tt](mailto:secretarytenders@mns.gov.tt)

☎️ 868 627-1032 / 625-2864 /  
625-7554