



SERVICE COMMISSIONS DEPARTMENT

ADVERTISEMENT OF VACANCY

Treasury Solicitor (Group L2A), Treasury Solicitor Department, Ministry of Finance

Applications are invited from suitably qualified persons for appointment to the office of **Treasury Solicitor (Group L2A), Treasury Solicitor's Department, Ministry of Finance.**

Under the general direction of the Minister of Finance, the incumbent is required to advise and guide the Minister of Finance and all Ministries/ Departments of Government on the proper financial management standards to be used in the receipt, custody, payment or issue of public monies. The incumbent is required to advise on the legal effectiveness of policies formulated by the Minister of Finance in his management of the financial affairs of the State. Work includes advising the Minister on financial transactions entered into by the Government/ Minister of Finance. Work also includes planning, organizing and directing the work of the Treasury Solicitor's Department.

REQUIRED QUALIFICATIONS, EXPERIENCE AND SKILLS

Minimum qualifications:

- *LLB and a LEC – Legal Education Certificate*
- *Admission to practice Law in Trinidad and Tobago*

Minimum Experience:

- *Ten (10) years post qualification experience*
- *Extensive experience in Commercial Law including laws relating to companies, trusts, taxation, insurance, securities and financial management of public funds*
- *Extensive experience in a Supervisory/ Management position in a legal environment*
- *Extensive knowledge of the Laws of Trinidad & Tobago*
- *Extensive knowledge of the methods and techniques incidental to the preparation or amendment of legislation*

- *Extensive knowledge of the principles, methods, materials, practices and references utilized in legal research*
- *Extensive knowledge of court procedures and of the rules of evidence*
- *Extensive knowledge of legal principles, practices and proceedings*
- *Extensive knowledge of Government procedures and practices*

SKILLS:

- *Superior advocacy skills*
- *Superior interpersonal skills*
- *Superior communication skills both written and oral*
- *Superior analytical and reasoning skills*
- *Superior negotiation skills*
- *Superior computer skills*
- *Superior managerial skills*

SALARY:

Group L2A: \$29,470 per month

A copy of the Job Specification for the office can be accessed [HERE](#).

Interested persons **MUST** submit their applications **ONLINE ONLY**, on or before but no later than **20th January, 2025** at 4:15 pm local time.

Relevant documents **MUST** be scanned and uploaded with **ALL** the online applications as stipulated on the **INSTRUCTIONS TO APPLICANTS** [HERE](#)

For further details, the Advertisement can be accessed on the Service Commissions Department's website www.scd.org.tt

Persons who have applied previously and who still wish to be considered for appointment to the office are advised to re-apply in response to this Advertisement.

CLOSING DATE FOR SUBMISSION OF ONLINE APPLICATIONS:
20th January, 2025.

SHOULD YOU NEGLECT TO UPLOAD/PROVIDE COPIES OF YOUR RELEVANT DOCUMENTS AND EVIDENCE OF YOUR EXPERIENCE AND TRAINING, AS OUTLINED IN THE ONLINE INSTRUCTIONS TO APPLICANTS, THE JUDICIAL AND LEGAL SERVICE COMMISSION WILL BE UNABLE TO DETERMINE YOUR ELIGIBILITY FOR THE OFFICE AND YOU WILL BE DEEMED UNSUITABLE. EXPERIENCE AND TRAINING RELEVANT TO THE OFFICE SHOULD BE CLEARLY STATED TO DETERMINE APPLICANT'S ELIGIBILITY