



GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO
MINISTRY OF NATIONAL SECURITY
31-33 Abercromby Street, Port of Spain

Career Opportunity (contract)

The Ministry of National Security is inviting applications from suitably qualified candidates to fill the following contract position:

National Forensic DNA Databank Custodian Unit

- **CUSTODIAN MANAGER (National Forensic DNA)**

Duties and Responsibilities

- Collaborates with the Trinidad and Tobago Forensic Science Centre and other agencies to establish, implement and maintain the National Forensic DNA Databank.
- Plans, organizes and directs all activities of the Custodian Unit.
- Establishes minimum standards, guidelines and policies in accordance with international best practice, for the operation and management of the National Forensic DNA Databank.
- Authorizes and conducts searches for the National Forensic DNA Databank and generates the appropriate Reports for transmission to requesting persons or agencies in accordance with the Administration of Justice (Deoxyribonucleic Acid) Act, 2012.
- Monitors the use the National Forensic DNA Databank to ensure the maintenance of security, confidentiality and integrity of DNA data stored in the DNA Databank are in accordance with international best practice.
- Prepares and submits annual report on the operations of the National Forensic DNA Databank in accordance with relevant legislation.
- Attends court and give expert testimony on matters related to the National Forensic DNA Databank.

Minimum Experience and Training:

- Extensive Knowledge of the Administration of Justice (Deoxyribonucleic Acid) Act, 2012.
- Post-Graduate degree in Forensic Science with a specialization in DNA, Genetics or Molecule Biology.
- Seven (7) years' work experience in a Polymerase Chain Reaction-Short Tandem Repeats (PCR-STR) DNA Environment.
- A minimum of three (3) years working in a Forensic DNA Laboratory.

For further details on this position please visit

<http://www.nationalsecurity.gov.tt/Careers>

How to apply:

Applications including résumés giving details of qualifications and experience, names and addresses of two (2) references should **be addressed to:**

The Permanent Secretary
Ministry of National Security
Temple Court 1
31-33 Abercromby Street
Port of Spain, Trinidad and Tobago

And to be submitted online via the following website:

<https://employtt.gov.tt/jobs/list>

or email address:

hrrecruitment1@mns.gov.tt

Closing date for applications is February 28, 2025

The Ministry thanks all interested applicants, but advises that only those who are shortlisted will be contacted.