

JOB DESCRIPTION
CONTRACTUAL POSITION

JOB TITLE: EMERGENCY MEDICAL TECHNICIAN (EMT)

JOB SUMMARY:

The incumbent assesses injuries, administers emergency medical care and accompanies sick/injured detainees and/or members of staff at the Centre to medical facilities. Work is conducted under the supervision of a senior officer.

REPORTS TO:	Senior Emergency Medical Technician
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SUPERVISION GIVEN TO:	N.A.
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DUTIES AND RESPONSIBILITIES:

- Conducts a brief medical screening on arriving detainees.
- Conducts basic medical evaluations on detainees and submits findings to the Senior Emergency Medical technician for appropriate action.
- Monitors all medical/health related matters involving detainees and reports observations to the Senior Emergency Medical Technician for appropriate action.
- Administers first-aid treatment at the Centre.
- Performs emergency diagnostic and treatment procedures such as stomach suction, airway management and heart monitoring.
- Administers drugs orally and by injection and performs certain intravenous procedures.
- Comforts and reassures sick/injured detainees.
- Co-ordinates work with other emergency medical personnel and Police/Fire officials if required.
- Utilize ambulances and equipment in accordance with established procedures for the delivery of effective emergency treatment.
- Provide receiving hospital or Health Centre Staff with oral and written reports (PCR) of observations and patient care provided and assists as required
- Conduct cleaning and decontamination of vehicles' interior and exterior and their ancillary equipment in accordance with standard operating procedures.
- Operates communication equipment
- Performs other related duties.

KNOWLEDGE, SKILLS AND ABILITIES

SKILLS AND ABILITIES:

- Ability to lift up to 50lbs. and drag 175lbs.
 - Ability to function efficiently in a volatile and stressful work environment.
 - Ability to analyze situations objectively, and quickly determine the proper course of action to be taken.
 - Ability to work long hours and also at nights, on weekends and on public holidays.
 - Knowledge of Emergency vehicle inventory and maintenance procedures.
- Emergency Medical Technician Page 1 of 2
- Knowledge and skills in Basic Life Support (BLS)
 - Ability to work both independently and as a member of a team.
 - Ability to ensure the confidentiality of privileged information.
 - Written and verbal communication skills at a level commensurate with the responsibilities of the position.

	▪ Basic computer literacy.
MINIMUM EXPERIENCE AND TRAINING:	
(I)	Valid certification as an Emergency Medical Technician from an accredited institution.
(II)	At least three (3) years experience as an Emergency Medical Technician.
(III)	Possession of a valid driver's permit for class 3 and 4 vehicles.